

January 2, 2020

The organizational meeting of the Town Board of the Town of Greenville was held on January 2, 2020 at 7:00 pm at Pioneer Hall. Supervisor Macko, and Councilmen Bear, Bensen, Rauf and Richards, and Clerk-Collector Park, were present, as well as the following people: Justice Lou Kraker, Code/Zoning Enforcement Officer Mark Overbaugh, Maintenance Supervisor/ Deputy Water Superintendent Renee Hamilton, Water Superintendent P. Leroy Bear, Highway Superintendent Michael Dudley, and Deputy Highway Superintendent Erik Nichol森. One guest was in attendance. Supervisor Macko opened the meeting with the Pledge of Allegiance.

The Oath of Office was given by Judge Kraker to those newly elected and appointed.

Organization resolutions were read by the Supervisor. Water Superintendent Bear asked for correction to the salaries in item #23; Councilman Bensen said no. Mr. Bear wanted a lesser salary for himself and a \$2,000 increase given to Ms. Hamilton, as he was giving her more responsibilities as Deputy Water Superintendent. Mr. Bensen disagreed, stating it didn't work that way. Mr. Bear then asked for his 2019 salary plus the 3% raise, and advised the town find someone else to read the water meters. Discussion ensued.

Mr. Rauf moved to strike resolution #23 until discussed in executive session, seconded by Mr. Bear. Carried 5 ayes

In other business, annually, a Resolution called Official Undertaking of Municipal Officers must be adopted. This states that elected and appointed officers will faithfully perform and discharge the duties of each office, and will promptly account for and pay over all money or property received as Town Officers, and that the Town shall maintain insurance coverage to indemnify against losses through the failure of said officers.

Mr. Bensen moved, seconded by Mr. Rauf, to accept this resolution for Official Undertaking of Municipal Officers; attached.

Carried 5 ayes

A renewal contract has been provided by North Dome Operations, Inc. for management, supervision, operation and maintenance of the Waste Water Treatment Plant for the next 3 years, at a cost of \$40,800; attached

Mr. Bear moved to accept this contract with Joseph Myers of North Dome Operations, Inc., from 1/2020 – 12/31/2022. Seconded by Mr. Bensen.

Carried 5 ayes

Supervisor Macko also discussed the new Ford F-550 which is ready for delivery next week. The total cost payable to Crossroads Ford is \$71,062.

Mr. Rauf moved to accept the total price and to authorize Supervisor Macko to write the check for \$71,062 to Crossroads Ford for this truck, seconded by Mr. Bensen.

Carried 5 ayes

Supervisor Macko then addressed options for aluminum flat beds to update and replace the bed of the 2015 Dodge pick-up used by the Highway Superintendent. Discussion followed on who damaged the truck in the first place and how it occurred. Judge Kraker feels if a private individual caused damage, their insurance should pay to repair it ~ not the Town's insurance. There does not seem to have been an accident report documented nor any straight answers received. It was agreed that a vehicle use policy must be developed. Judge Kraker feels our insurance company should be notified and should investigate the issue, and that the Town shouldn't have to put money into this truck. Supervisor Macko will call Marshall & Sterling in the morning.

Mr. Bear moved to enter executive session at 7:36 pm, seconded by Mr. Rauf, to discuss the medical, financial, credit or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion, or suspension. At varying times

through this executive session, Leroy Bear and Renee Hamilton were invited to individually participate.
Carried 5 ayes

Mr. Rauf moved to return to regular session at 8:19 pm, seconded by Mr. Bear.
Carried 5 ayes

No motions were made in executive session.

Mr. Rauf moved, seconded by Mr. Bear, regarding organizational resolution #23, to revert the Water Superintendent’s salary to the 2019 rate plus 3% (\$28,901 for 2020). The entire resolution will read as follows:

23) that P. Leroy Bear be appointed Superintendent of Water Works for Water District #1 @\$28,901 annually, and that Renee Hamilton be appointed Deputy Water Superintendent @ \$7,234 annually
Carried 5 ayes

Mr. Rauf moved, seconded by Mr. Bensen, to advertise for a part-time, 28 hour/week maintenance person with a driver’s license, included within the job description duties of quarterly water meter reading.
Carried 5 ayes

Mr. Richards moved, seconded by Mr. Bear, to approach our municipal software company, BAS, to discuss their municipal water program and to see what support they offer as well as to check if it is compatible with our current water meters and scanners.
Carried 5 ayes

After review and with the previously addressed concerns corrected, Mr. Rauf moved to accept Organizational Resolutions #1 – 50, seconded by Mr. Bensen.
Carried 5 ayes

Further discussion continued about policies;

- Supervisor Macko explained that in 2002, a full audit of Town assets was considered. This would have been at a cost, then, of \$60,000. Previous discussion with Marshall & Sterling taught us that anything with a value of \$500 or more was to be put on an “asset list”. Councilman Rauf feels that each department head should be responsible for documenting these assets, and that it is unnecessary to have to pay an auditor to do so.
- It is necessary to establish a vehicle use policy as well as job descriptions for each job title.

Both topics will have continued discussion and follow up actions taken.

There being no further business, Supervisor Macko moved to adjourn at 8:50 pm.

Jackie Park, Town Clerk-Collector

SUPERVISOR MACKO

COUNCILMAN BEAR

COUNCILMAN BENSEN

COUNCILMAN RAUF

COUNCILMAN RICHARDS