

Town of Greenville  
Building Department  
PO Box 38  
Greenville, NY 12083

Telephone (518) 966-5055

Fax (518) 966-4108

Permit number \_\_\_\_\_

**APPLICATION FOR PERMIT FOR SEWAGE DISPOSAL SYSTEM**

I (we) \_\_\_\_\_ hereby apply for a permit to install a sewage disposal system on my (our) property located at \_\_\_\_\_, Tax Map # \_\_\_\_\_.

All new systems shall be designed by and certified by a NYS Design Professional. All replacement systems shall be designed by a NYS Design Professional except for septic tank replacement only. Such design must be submitted before a permit will be issued.

I (we) agree to comply with all provisions of the Wastewater Treatment Standards of the NYS Public Health Law,

Signed by applicant/owner: \_\_\_\_\_

Contractor who will perform work: \_\_\_\_\_

FEE: \$50

Fee paid: \_\_\_\_\_ Dated: \_\_\_\_\_

**APPLICATION REQUIREMENTS FOR SEPTIC PERMIT**

1. Full set of engineered plans for the septic system (septic systems shall be designed and inspected by a licensed professional engineer). Replacement of septic tanks does not require engineered plans.
2. A site map of the property with the following requirements:
  - a) Locations of well and septic systems including setback distances from each other as well as property lines.
  - b) Locations of any wells and septic systems within 250 feet on abutting properties.
  - c) Locations and setback distances for any source of water within 250 feet.
  - d) Locations for any structures.
3. Insurance certificates from any contractors that will be working on site. Proof of Liability and Workers' Comp are required. "ACCORD" forms will not be accepted for Workers' Comp.
4. Application must have owner's signature or a statement of owner authorizing another to sign.
5. Upon completion of the septic system a letter of compliance from the licensed engineer will be required.
6. Fee for the permit is \$50.

**WORK MAY NOT START UNTIL A PERMIT IS ISSUED**

Contact this office prior to construction and for inspections.