

Town of Greenville
SCHEDULED TOWN BOARD MEETING AGENDA
April 15th, 2024
This meeting will be held in person at Pioneer Hall.

7:00 pm Regular Monthly Meeting

Approval of minutes

OLD BUSINESS

- a) Rescue Squad
- b) Highway
- c) Buildings and Grounds
- d) Code Enforcement
- e) Sewer
- f) Water
- g) Recycling
- h) Assessor
- i) Planning Board
- j) Dog Control Officer
- k) Beautification Committee
- l) Events
- m) Greg Davis, District #4 County Legislator

NEW BUSINESS

- a) Trail Clean-up Day, May 4
- b) AOT Finance School
- c) Grant Writing Quote, Sustainable Growth
- d) Alcohol Sales Resolution, Freehold Local
- e) Prevost Hall Stabilization
- f) Water System Management Updates
- g) Misc.

OPEN MEETING

Supervisors Report

Bill paying/audit of bills

OFFICIAL MEETING TIMES, ONCE MOVED UPON, CAN BE FOUND IN THE MINUTES, ON THE
OFFICIAL SIGNBOARD AT TOWN HALL AND POSTED IN THE OFFICIAL TOWN NEWSPAPER AS IS
REQUIRED BY TOWN LAW

**Town of Greenville
Building Department
Monthly Report**

Month of MARCH, 2024

Building Permits: 9

Inspections: 32

Title Searches: 2

Septic Permits: —

Sign Permits: —

Fire Calls: 2

Violations: 1

Notes

D. Meigs 4/4/24

Town of Greenville
Miscellaneous Cash Report
For Transaction Type: Permits
For: All Fee Types
Date Range: 03/01/2024 to 03/31/2024

Transaction Type	Fee Type	Receipt #	Date	Customer	Qty	Total
Permits	CO Search		03/11/2024	Kcs, 9 Mohawk Place Amsterdam, NY 12010	1	\$50.00
Permits	CO Search		03/19/2024	Smpr, 50 Chapel Street Albany, NY 12207	1	\$50.00
Permits	Building	B24-010	03/01/2024	Mullen, Scott 681 Surprise Result Rd Surprise, NY 12176	1	\$50.00
Permits	Building	B24-011	03/01/2024	Ryan, Daniel 254 Rolling Hill Road Freehold, NY 12431	1	\$125.00
Permits	Building	B24-012	03/06/2024	Dizenzo, Benito 195 Washington Ave New Rochelle, NY 10801	1	\$100.00
Permits	Building	B24-013	03/06/2024	Dizenzo, Benito 195 Washington Ave New Rochelle, NY 10801	1	\$100.00
Permits	Building	B24-014	03/06/2024	Dizenzo, Benito 195 Washington Ave New Rochelle, NY 10801	1	\$100.00
Permits	Building	B24-015	03/06/2024	Dizenzo, Benito 195 Washington Ave New Rochelle, NY 10801	1	\$100.00
Permits	Building	B24-016	03/19/2024	Dizenzo, Benito 195 Washington Ave New Rochelle, NY 10801	1	\$843.00
Permits	Building	B24-017	03/23/2024	Ewert, Michelle 147 High Acres Ln Greenville, NY 12083	1	\$128.00
Permits	Building	B24-018	03/23/2024	Ewert, Michelle 147 High Acres Ln Greenville, NY 12083	1	\$272.00

Total Quantity: 11
Grand Total: \$1,918.00

Office of the Assessor

Gordon W. Bennett, IAO

Ph: 518-966-5055x3

Fx: 518-966-4108

gwb81560@gmail.com

April 15, 2024

RE: April Monthly Report

Valuation Tentative Roll Schedule 2024

The data files have been submitted for the tentative tax roll on April 12th. Gordon will be available for informal meetings with the tentative roll on the following days.

These dates will also be published in the newspaper.

Thursday May 2th and 9th from 9:00-1:00

By Appointment hours will be:

Thursday May 9th from 4:00-8:00pm in Greenville

Saturday May 11th from 9:00-1:00 in Coxsackie.

The uniform Percentage of Value is now 47%.

Grievance Day will be on Monday May 28, 2023. The BAR will meet from 4:00 – 8:00pm.

Jessica Lewis

From: Don Teator <dteator@gmail.com>
Sent: Wednesday, April 10, 2024 10:19 AM
To: Jay Goodman; Debra Danner; Bud Bear; Tal Rappleyea; Ken Elsbree; Don Teator; William Bardel; Mark Overbaugh; Hope Nugent; William Von Atzingen; Jessica Lewis; Travis Richards; John Bensen; Paul Macko; Richard Bear
Subject: April 2024 PB report to TB

Planning Board report to Town Board – April 3, 2024
April 2024

The April Planning Board meeting was canceled for lack of agenda.

However, two pending projects await future action: Miracle Resort and Freehold Sky Solar. Both await site walks.

On April 9, PB members Teator and Bardell, Laberge rep Susan Roth, and project rep Frank Ruffalo (joined by another office rep) conducted a site walk on the solar project site, starting at 11 am, finishing around 1 pm. During the next hour, Don, Will, and Susan visited the adjoining neighbor to the south (Harrington) and then continued on to the Freehold Solar project for an overview of history and issues with that first project. (Also noted was the quite entertaining mud buggy ride from the Henderson residence to the solar site.)

An April 17 date has been set for a site walk with the Miracle Resort reps.

Respectfully submitted,
Don Teator
PB Chair

Jessica Lewis

From: Mary Carney <mary@sustainablegrowth.world>
Sent: Thursday, March 7, 2024 1:46 PM
To: Jessica Lewis; barbaralwalter
Cc: Jerrine Corallo
Subject: Re: Sustainable Growth: Service Proposal Feb-July 2024

Hello Barbara and Jessica,

We wanted to follow up with you about working on the Comprehensive Plan Update Project. The Hudson Valley Greenway Grant Program has a round of funding that is closing on May 3rd. Please let us know if you would like to pursue this. If you would, we can create a grant writing proposal for the Comprehensive Plan Update Project.

Kind regards,
Mary

On Tue, Jan 23, 2024 at 1:19 PM Mary Carney <mary@sustainablegrowth.world> wrote:
Hello Jessica and Barbara,

Please find attached our service proposal for Feb-July 2024.

Our proposal highlights the projects that you conveyed as priorities for the town and includes an estimate for the service hours you may require for these specific projects over the next six months. Establishing a contract will ensure that we are available to provide our services but allows you to utilize these services at your discretion.

Please keep in mind that these are just estimates; we understand that you may not use all the hours allocated towards these projects. We also understand that you have staff and volunteers working on these projects and our assistance may vary depending on their capacity.

Please let us know if you have any questions.

Kind regards,
Mary

--

Mary Carney
518-229-2130





Town of Greenville Service Proposal

This is a proposal for services provided by Sustainable Growth ("Consultant") for the Town of Greenville ("Organization").

Start Date: February 1, 2024 **End Date:** July 31, 2024

Services to Be Performed by the Consultant: The Consultant will assist the Organization with the strategic development of specific projects, fund development, and grant writing.

Summary of Services

1. Comprehensive Plan Update Project

- a. Develop an action plan to establish an updated and inclusive Comprehensive Plan by 2027.
- b. Fund Development for planning to initiate and support the Project.
 - i. Hudson Valley Greenway Grant – Confirm eligibility and apply for funds to initiate and support the Project.

2. Provost Hall Preservation and Restoration Project

- a. Develop an action plan to save the building and create a Community Center, in partnership with the Community Partners of Greenville.
- b. Fund Research – Identify potential funding opportunities and review for competitiveness, specifically, funding from the New York's Dept. of Parks, Recreation and Historic Preservation.

**CPOG to determine need for services and support based on the involvement of volunteers.*

3. Clean Water and Drinking Water Projects

- a. Develop an action plan to improve the Wastewater Systems.
 - i. Assist with the create phased plan to improve the Wastewater Treatment Plant by working with Delaware Engineering.
 - Review flooding data from high rain events and impact on WWTP.
 - Review maintenance needs due to extra capacity (pumps, moving parts that deteriorate with use).
 - Assist with the WWTP Expansion Project.
- b. Fund Research – Identify potential funding opportunities and review for competitiveness.

4. Initial Planning of Additional Town Projects

- a. Records Management – Grant funds from NYS (2025 priority, start in Fall 2024).
- b. Review options with NYSDOT and DEC for bridge near pond that is no longer meeting the flow requirements.
- c. Recreational Development:
 - i. Upgrades to the kid's area of the Vanderbilt Park playground.
 - ii. Upgrades to Norton Hill playground.
 - iii. Repurposing of Skate Park.

Summary of Cost for Services

The costs outlined below reflect the *maximum* number of hours allocated for each service. Sustainable Growth will make every effort to work as efficiently as possible with Town Staff and Volunteers, and complete the tasks in the least number of hours possible.

Service	Fixed Cost for Six Months	Maximum Cost
Comprehensive Plan Update Project	Total hours: 30 5 hours per month @ \$75 per hour \$375 per month for six months	\$2,250
Provost Hall Preservation & Restoration Project	Total hours: 12 2 hours per month @ \$75 per hour \$150 per month for six months <i>(if needed)</i>	\$900
Clean Water and Drinking Water Projects	Total hours: 12 2 hours per month @ \$75 per hour \$150 per month for six months	\$900
Initial Planning of Additional Town Projects	Total hours: 12 2 hours per month @ \$75 per hour \$150 per month for six months	\$900
	Estimated Total:	\$4,950

Additional Work

If the Consultant determines that any work it has been directed to perform is beyond the scope of this agreement and constitutes extra work, it shall promptly notify the Organization and a supplemental agreement may be executed.

Supplemental Agreements

The Consultant shall not perform any additional work or incur any additional costs prior to the execution, by both parties, of a supplemental agreement.

Proposal & Payment Agreement

The Organization can elect to be billed monthly or agree to an advanced billing arrangement.

Under the advanced billing arrangement, the Organization will prepay the amount of \$2,000 from which service fees will be deducted as they accrue monthly. The Consultant will provide a monthly receipt and update regarding the number of hours billed, the drawdown on the advanced payment, and the account balance. When the prepaid balance is below \$300, the Consultant will request addition advanced payment in the amount of \$2,000, or the remainder of the total contract balance.

**RESOLUTION
TOWN OF GREENVILLE
APRIL 15, 2024
AUTHORIZING THE SALE OF ALCOHOLIC BEVERAGES**

WHEREAS, pursuant to the requirement of the New York State Alcoholic Beverage Control (ABC) Law, an applicant for a license to sell alcoholic beverages at retail, for on-premises consumption, as well as any applicant for renewal of such a license, must notify the Town Clerk of the municipality wherein the premises are located, and

WHEREAS, this notice is given in order that the municipality, if it so desires, may express an opinion for or against the granting of said license or renewal to the ABC Board,

NOW THEREFORE, be it RESOLVED, by the Town Board of the Town of Greenville, that with respect to the application submitted by Daniel Teran, for **Freehold Local at 3641 Route 67 Freehold, NY 12431** for a license to sell alcoholic beverages at retail for on-premises consumption, the Greenville Town Board does express a favorable opinion.

Resolution offered by Councilman _____, seconded by Councilman _____, and carried.

VOTING:

	AYE	NAY	ABSENT/OTHER
SUPERVISOR BENSEN			
COUNCILMAN BEAR			
COUNCILMAN MACKO			
COUNCILMAN RICHARDS			
COUNCILMAN VONATZINGEN			

DATED: April 15th, 2024

Certified by Jessica K. Lewis
Town Clerk, Town of Greenville

Designation of Water Operator in Responsible Charge

INSTRUCTIONS

1. Type or Print - No pencil/felt tip pen.
2. Form must be completed in its entirety.
3. Form must be completed by system owner and designated operator in responsible charge.
4. Form must be signed and dated by both parties.
5. Submit to the New York State Department of Health.

PWS# 1900028

SYSTEM INFORMATION			
1. System Name: Greenville (T)	2. Classification of System: 2B	3. System Phone: 518 528-8842 518-966-5055	
4. System Address: (Street) (City) (State) (Zip) P.O. Box 38- 1159 Rte 32 Greenville			
5. Owner's Name: (Last) (First) (MI) Greenville (T)		6. Home phone: () () Work phone: () ()	
7. Owner's Address: (Street) (City) (State) (Zip) P.O. Box 38 Greenville NY 12083			

OPERATOR IN RESPONSIBLE CHARGE INFORMATION			
Do not provide Social Security number	9. NYS DOH Certificate # 31874	10. Grade of Certification 2A-B-C & D	
11. ORC's Name: (Last) (First) (MI) Joseph Myers		12. Home phone () () Work phone 518 528-8842	
13. ORC's Address: (Street) (City) (State) (Zip) 18 Cedar St Catskill NY 12414			

VERIFICATION

Note: Read carefully before signing

I certify that all information provided in this form for designation of operator in responsible charge for the above referenced water system is true. I understand that misstatement of material facts may result in a violation of Subpart 5-4 of the State Sanitary Code.

Signed _____ Date _____
 (System Owner)

Signed _____ Date 04/09/2024
 (Operator in Responsible Charge)

04/09/2024

Account#	Account Description	Fee Description	Qty	Local Share
07550.4	Celebrations	Circus	1	1,550.00
			Sub-Total:	\$1,550.00
A 2130	MISC. FEES	Recycling	10	2,537.00
			Sub-Total:	\$2,537.00
A 2555	CO Search	CO Search	2	100.00
	PERMIT FEES	Building	9	1,818.00
			Sub-Total:	\$1,918.00
A1603	Registrar Fees	Certified Copies	5	50.00
			Sub-Total:	\$50.00
A2530	Games of Chance license	Bell Jar Permits	1	10.00
			Sub-Total:	\$10.00
A2544	Dog Licensing	Female, Spayed	3	27.00
		Female, Unspayed	1	17.00
		Male, Neutered	3	45.00
		Male, Unneutered	1	17.00
	Late Fee	Late Fee	1	25.00
			Sub-Total:	\$131.00
			Total Local Shares Remitted:	\$6,196.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			14.00
Amount paid to:	State Comptroller for Games of Chance			15.00
Total State, County & Local Revenues:				\$6,225.00
			Total Non-Local Revenues:	\$29.00

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jessica K. Lewis, Town Clerk, Town of Greenville during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

_____	_____	_____	_____
Supervisor	Date	Town Clerk	Date

Town of Greenville Town & County 2024 Collection Summary

Transactions Entered on 03/01/2024 thru 03/31/2024

District:	Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2024	96471.42	1404.41	0.00	0.00	5343110.99
Totals:	96471.42	1404.41	0.00	0.00	5343110.99

Collection Statistics:

Number of Postings:	45
Percentage Collected:	2%
Number of Adjustments:	0
Number of Voids:	2
Number of Returned Payments:	0
Number Refunded Duplicate Pmnts:	0
Total Refunded:	0.00
Notice Handling Fees Collected:	0.00

Received Via:	
On-Line:	8
Mail:	26
Counter:	10

Cash:	4816.04
Check:	63957.13
Other:	29103.35
Total:	97876.52
Minus Duplicate/Over Payments:	0.69
97875.83	
Taxes:	96471.42
Penalty:	1404.41
Surcharge:	0.00
Ret. Check Fees:	0.00
Notice Fees:	0.00
Total:	97875.83
Minus Direct / Under Payments:	
0 Direct:	0.00
0 Under:	0.00
97875.83	

Other Payment Type Breakout:

Credit Card:	1	5719.60
Money Order:	1	740.71
Online Payment:	8	22643.04

Town of Greenville Town & County 2024
Collection Summary
All Inclusive

District:	Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2024	4510521.23	4875.76	0.00	0.00	929061.18
Totals:	4510521.23	4875.76	0.00	0.00	929061.18

Collection Statistics:

Number of Postings:	2221
Percentage Collected:	83%
Number of Adjustments:	0
Number of Voids:	39
Number of Returned Payments:	9
Number Refunded Duplicate Pmnts:	0
Total Refunded:	0.00
Notice Handling Fees Collected:	0.00

Received Via:			
On-Line:	137	NBC In-person:	203
Mail:	1147		
Counter:	215		
Drop Box:	1		
Wire Transfer:	497		

Cash:	51366.76
Check:	3219856.51
Other:	1251460.44
Total:	4522683.71
Minus Duplicate/Over Payments:	7266.72
	4515416.99
Taxes:	4510521.23
Penalty:	4875.76
Surcharge:	0.00
Ret. Check Fees:	20.00
Notice Fees:	0.00
Total:	4515416.99
Minus Direct / Under Payments:	
0 Direct:	0.00
0 Under:	0.00
	4515416.99

Other Payment Type Breakout:

Credit Card:	341	672491.19
Money Order:	1	740.71
Online Payment:	141	303261.73
batch pay at bank:	141	274966.81