

Town of Greenville

TOWN BOARD MEETING

March 18th, 2024 7:00pm

The regularly scheduled monthly meeting of the Town Board of the Town of Greenville was held on Monday March 18th, 2024 at 7:00pm at Pioneer Hall. Supervisor Bensen opened the meeting with the Pledge of Allegiance at 7:00pm.

Four Town Board members were present, Councilman Richards was absent. Attorney Tal Rappleeya was present as well as department heads: Highway Superintendent Mike Dudley, Planning Board Chair Don Teator, CEO Mark Overbaugh, Maintenance Supervisor Trainee Joe Murphy and Water Superintendent Renee Hamilton. District 4 Legislator Greg Davis was present as well as 8 other guests.

Supervisor Bensen requested that the Board deviate from the agenda for a moment to present a plaque to Councilman Macko. The plaque reads: "Paul J. Macko In Appreciation and in Recognition of Dedicated Service to the Town of Greenville Second longest serving Supervisor – 2010-2023 Oversaw improvements in Town infrastructure Supported Beautification and Park projects Held an open-door, attentive-to-all office Presented by the Town Board On behalf of the residents of Greenville." Two plaques were made, one for Councilman Macko and one to hang in Town Hall. After a round of applause and expressions of appreciation the meeting returned to the proposed agenda.

Meeting Minutes: *Councilman Bear motioned, seconded by Councilman VonAtzingen to approve the meeting minutes for the February 19, 2024 monthly meeting as well as the February 19, 2024 Public Hearing minutes. Carried 4 ayes*

Old Business

The following monthly department reports were given.

Rescue – Chief of Operations Matt Marlow read the attached rescue report.

Highway – Highway Superintendent Mike Dudley read the attached report.

Building & Grounds – Maintenance Supervisor Trainee Joe Murphy reported that the painting in Town Hall was finished and the rugs were shampooed. The maintenance crew has been spending time working on some of the repair projects at the library as well as cleaning up the down trees in the walking trails from the recent wind storms. A UTV may be a beneficial purchase for use at the Park. The fencing around Prevost Hall was also replaced with wood snow fence as the plastic fencing hasn't held up well to the wind storms. The slide on the playground at Vanderbilt Park has been removed and requires replacing. This slide has received many complaints from Town residents and a child has broken their leg on it. The sign at the Library has rotted and needs replacing.

Code Enforcement – CEO Mark Overbaugh read the submitted report attached.

Sewer – Renee Hamilton reported that the sewer system is in compliance and there are no issues to report.

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Water – Water Superintendent Renee Hamilton reported the water production figures. The hydrant by the school has been repaired. Plant B is down for new pump and tank installations (part of the upgrade for capitol project). There is a contractors meeting later in the week to address the plant portion of the punch list. Ms. Hamilton is waiting for paperwork from a Doctor requesting FMLA leave.

Assessor – Harriett Marini submitted her resignation from the BAR leaving a vacant position. Sole Assessor Gordon Bennett suggested to the Board to appoint a new BAR member to fill the vacancy ASAP so that they can attend the County's April 2024 BAR training. The Assessor's office recommended appointing Jerry Smith. *Councilman Bear motioned, seconded by Councilman Macko to appoint Jerry Smith as a BAR member effective immediately. Carried 4 ayes*

Planning Board – Planning Board Chair Don Teator read the attached report.

District #4 County Legislator – Greg Davis announced that the Tourism office has published their 2024 magazine. The County Tourism building is closed while construction is underway and the justice center repairs have begun. The broadband initiative construction will be completed between April 1-November 15. This is funded by Greene County, the State made no contribution.

Dog Control – Clerk-Collector Jessica Lewis brought up the scheduled dog enumeration. The time is approaching to send out the post cards as was planned in the fall. Ms. Lewis asked the Board to consider waiving late fees through the closing of the enumeration. Ms. Lewis is to submit the rabies clinic dates and waived late fee deadline before postcards can be printed and mailed. *Councilman Macko motioned, seconded by Councilman VonAtzingen to waive the late fees thru August 2024 on the enumeration mailings. Carried 4 ayes*

New Business

Job Descriptions – The job description committee submitted the attached job descriptions for the following positions: bookkeeper, recycling operator, maintenance supervisor (trainee), maintenance/building & grounds worker, dog control officer. *Councilman VonAtzingen motioned, seconded by Councilman Macko to approve the submitted job descriptions for the following positions: bookkeeper, recycling operator, maintenance supervisor (trainee), maintenance/building & grounds worker, dog control officer. A receipt signature line is to be added to each one prior to distribution. Carried 4 ayes*

AOT Finance School – The Town Finance School held by AOT will be in Albany on May 14&15. Further discussion was tabled as sign ups are not due until after the April Town Board meeting.

NYSTCA – *Councilman Macko motioned, seconded by Councilman Bear to approve the \$353 request for Town Clerk-Collector Jessica Lewis to attend NYSTCA annual conference commuter package. Carried 4 ayes*

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Clerk Collector Office – Town Clerk-Collector Jessica Lewis requested office upgrades submitting floor plans and quotes for new furniture emphasizing that there is enough money in the Clerk Contractual line to cover the costs. *Councilman Bear motioned, seconded by Councilman VonAtzingen to approve the new furniture from Accent for \$3,770.11 (including installation). Carried 4 ayes*

Organization Resolution Amendments – *The following resolutions was adopted:*

WHEREAS the Town of Greenville Town Board held its organizational meeting on January 2, 2024 and made certain resolutions with respect there too; and

WHEREAS the Town of Greenville Town Board now wishes to make certain amendments to some of those resolutions.

NOW THEREFORE IT IS HEREBY RESOLVED

That the Town board of the Town of Greenville hereby makes the following amendments to the organizational meeting minutes and resolutions:

#5: that a Secretary/Bookkeeper to the Supervisor, the Sewer Department and the Water Superintendent be employed to do all books and correspondence @ \$22.50 per hour salaried for 32 hours per week from 1310.1 and 2.5 hours per week split between water 08310.1 and sewer 08110.4 to cover billing, collecting payments and making necessary adjustments

#52: that Renee Hamilton and Zach McGrath be appointed to clean the bar screen at the Hill Street station regularly (~5 days/week) and be compensated \$80.00 bi-weekly per operator totaling \$4,160/year from the Sewer Admin Contractual line (8110.4)

#53: (investment policy)

VOTING:

	AYE	NAY	ABSENT/OTHER
SUPERVISOR BENSEN	X		
COUNCILMAN BEAR	X		
COUNCILMAN MACKO	X		
COUNCILMAN VONATZINGEN	X		
COUNCILMAN RICHARDS			X

CARRIED.

Supervisors Report – *Councilman Macko motioned, seconded by Councilman VonAtzingen to accept the Supervisor's report. Carried 4 ayes*

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There being no further new business this meeting was adjourned at 8:02pm.

Jessica K. Lewis, Town Clerk-Collector

_____ Deputy Supervisor Macko

_____ Councilman Bear

_____ Councilman VonAtzingen

_____ Councilman Richards